

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – January 15, 2025

Gugni called the meeting of the Birmingham Area Cable Board to order at 7:47 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: Deana Brown, David Eick, George Abraham– Birmingham
Ray Kamoo, Gil Gugni, Chris Dobies, Shane Henry– Beverly Hills
Rick David – Franklin
D.E. Hagaman – Bingham Farms
Also Present: Rota – BCTV
LaZotte – Director of Cable and Community Relations
White – BACB Executive Director
Gojcaj – Attorney for the Cable Board
Absent: Donovan Shand, Jim Cleary– Birmingham

APPROVE MEETING MINUTES FOR CABLE BOARD MEETING OF November 20, 2024

Motion by Hagaman, seconded by Eick to approve the minutes of the Cable Board meeting on November 20, 2024.

Motion passed unanimously (9-0).

PUBLIC COMMENTS

There were no comments from the public.

DESIGNATION OF LEGAL COUNSEL FOR CABLE BOARD

Peter Gojcaj excused himself from the meeting. Board Chair, Gil Gugni, updated the Board about the subject of Gojcaj leaving Beier Howlett and establishing his own practice. Gugni and White recommended that the Board consider retaining Gojcaj (in lieu of Beier Howlett) as the BACB legal counsel.

Motion by David, seconded by Kamoo to select Peter Gojcaj to continue as legal counsel for the Birmingham Area Cable Board.

Roll Call Vote

Eick	Aye
Brown	Aye
Henry	Aye
Gugni	Aye
David	Aye
Kamoo	Aye
Dobies	Aye
Abraham	Aye
Hagaman	Aye

Motion Passed unanimously (9-0).

MUNICIPAL SUPPORT SERVICES GRANT REQUEST- Baldwin Public Library

Rebekah Craft submitted a letter to BACB requesting a grant for \$22,435 for the cost of a new website design, one year of website hosting and a virtual building tour. The following years of hosting will be paid for by the library. It was requested that the disclosure of the BACB funding for the website would be placed at the bottom of the web page.

Motion by Kamoo, seconded by Henry to approve the request of the Baldwin Public Library for a grant in the amount of \$22,435 for the website design, one (1) year of website hosting and a virtual building tour.

Roll Call Vote

Brown	Aye
Henry	Aye
Gugni	Aye
David	Aye
Kamoo	Aye
Dobies	Aye
Abraham	Aye
Hagaman	Aye
Eick	Aye

Motion Passed unanimously (9-0).

APPROVAL FOR PAYMENT OF ANNUAL SUPPORT SUBSCRIPTION FOR CABLECAST PLAY BACK SERVERS FOR BAPA/BAMA AND SOFTWARE UPDATE

Rota referenced Advanced Lighting & Sound quote for the annual subscriptions support which was in the packet for the board members. This allows streaming onto the website and Apple TV, Roku and Closed Captioning. The total price is \$4,960.00. The yearly price depends on the amount of Closed Captioning Service.

Motion by Kamoo, seconded by Hagaman to approve the annual support subscription of \$4,960.00 to Advanced Lighting & Sound for Cablecast Play Back servers for BAPA/BAMA and Software Update.

Roll Call Vote

Henry	Aye
Gugni	Aye
David	Aye
Kamoo	Aye
Dobies	Aye
Abraham	Aye
Hagaman	Aye
Eick	Aye
Brown	Aye

Motion Passed unanimously (9-0).

AUDIT PRESENTATION FOR FISCAL YEAR 2023-2024 BY PLANTE AND MORAN

Spencer Tawa, CPA, Senior Manager, Plante and Moran presented the 2023-2024 audited report for the year ended June 30, 2024. He had slides of different Financial Statements which he explained: General Fund Balance Sheet/Statement of Net Position, Statement of Changes in Fiduciary Net Position (Income Statement). He pointed out and explained specific totals. The next pages of his report included Revenue Trend for Franchise and Peg Fees and Expenditure Trend for Board Expenditures and PEG Operations which he detailed. The last slide was “Communication with Those Charged with Governance” followed by a recommendation that a Credit Card Policy be written.

COMMITTEE REPORTS

Cable Action Committee

Abraham stated there had not been a meeting as there was nothing to discuss. There was no need for a meeting today after this Board meeting. He questioned how the Board would develop a credit card policy. White will consult with the Auditor.

PEG Committee

Kamoo stated there had not been a PEG Committee meeting after the last Board meeting. There will be a meeting immediately after this meeting.

EXECUTIVE DIRECTOR’S REPORT

White reported that there were two (2) complaints; both dealt with wires which the providers needed to address. Both complaints have been addressed and corrected.

FINANCIAL

White stated in her Report that the account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts as of November 30, 2024, would be emailed to all Board members, as well as BACB financial reports as of November 30, 2024. Hard copies of these documents were also distributed to Board Members at the meeting.

CHECK DISBURSEMENT

She pointed out that four (4) checks were written since the date of the last meeting. One check was to the Village of Bingham Farms for the Municipal Support Services Grant for phone and internet in the amount of \$3,044.88. One was to the Michigan Municipal Risk Management Authority for Liability Insurance for \$2,288.50.

ADDITIONAL NOTES

Beginning December 18, 2024 Comcast has increased its prices for certain services and fees. They have notified their customers. Comcast will also be making changes to the format of its bills.

Comcast is spinning off most of its cable channels, including MSNBC and CNBC, into a separately traded company. As of November 20, 2024, the company has not formalized its name and Comcast was calling it “SpinCo”.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present.

b. AT&T/Uverse/Direct TV

There was no representative present.

c. WOW

There was no representative present

BAPA/BAMA REPORT

Rota reported that all regularly scheduled BAMA programs, including three (3) Special Village of Franklin Council Meetings were taped. During the same period 21 programs from the BACB area individual producers and organizations were taped. He named examples of those programs.

BACB sports coverage included February games: Boys Hockey and Girls Hockey, Swim and Dive Meet and a Wrestling Match and two (2) Girls Basketball games coming up. BCTV hosted a Holiday Open House and Orientation with staff, family, friends and residents on December 18, 2024. BCTV is in the brainstorming stages for its first annual sports production camp. He'll have more info at the March meeting. BCTV's 40th Anniversary and Summer Celebration is coming up. More details to come.

Rota listed some Studio updates.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:38 AM.

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