

BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, March 18,2026 at 7:45 am

***Village of Beverly Hills

Council Chambers***

18500 W. 13 Mile Road

1. Roll Call
2. Approve Meeting Minutes for Cable Board Meeting of January 21, 2026- M
3. Public Comments
4. Annual Audit Presentation FY 2024-25
5. Approval of Administrative Grant Payments for Fiscal Year 2024-25- M
6. Approval of Annual Playback Server Subscription (BACB portion)-M
7. Committee Reports
 - a. Cable Action Committee
 - b. PEG Committee
 - c. Personnel Committee
8. Executive Director's Report
9. Provider Related Topics
 - a. Comcast
 - b. AT&T
 - c. WOW
10. BAPA/BAMA Report
11. Old Business
12. New Business
13. Public Comments
14. Board Comments

There will be a Cable Action Committee meeting, a PEG Committee meeting and a Personnel Committee meeting immediately following the regular BACB Meeting

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – January 21, 2026

In the absence of Chairman Gil Gugni, David Eick, Vice-Chairman & Personnel Committee Chair, conducted this meeting of the Birmingham Area Cable Board. The meeting was called to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: Deanna Brown, David Eick, George Abraham, Jim Cleary – Birmingham
Ray Kamoo, Chris Dobies, Pete McDonnell– Beverly Hills
Rick David – Franklin

Also Present: Rota – BCTV
White – BACB Executive Director
Gojcaj – Attorney for the Cable Board
Rock Abood – Beverly Hills resident

Absent: Donovan Shand, Gil Gugni and D.E. Hagaman

APPROVE MEETING MINUTES FOR CABLE BOARD MEETING OF November 19, 2025

Motion by Kamoo, seconded by Cleary, to approve the minutes of the Cable Board meeting on November 19, 2025.

Motion passed unanimously (8-0).

PUBLIC COMMENTS

There were no comments from the public.

PEG Grant Request - NEXT

Kamoo stated the PEG Committee convened after the November Cable Board meeting. He listed some points that were discussed, including the stretching out of the cost of equipment over a 2-year span (truck camera and cameras in the studio). This will be an ongoing discussion at the PEG Committee meeting following this morning's meeting. It's a work in progress.

Cris Braun, Director of NEXT, requested an update to its website which was created in 2015. She expressed the need to replace the two (2) 2019 laptops which BACB funded for NEXT and used by their speakers for presentations, their group facilitators and staff. The laptops do not support Windows 11 and mobile devices which makes compatibility difficult. In addition, she requested a grant of \$13,264.41 for the costs to maintain NEXT's internet, cable and registration software for the Center. Braun submitted an attached budget and supporting documents for these requests.

David inquired if BACB had ever been requested by any organization to fund computer hardware, such as operational costs for registration software, membership data, and toners. Braun mentioned that such things had been funded in the past.

Motion by Cleary, seconded by McDonnell to approve the grant request of \$13,264.41 for NEXT's technology needs, including website updates, 2 laptops, and registration software.

Roll Call Vote

David	Aye
Brown	Aye
Cleary	Aye
Eick	Aye
Abraham	Aye
McDonald	Aye
Kamoo	Aye
Dobies	Aye

Motion Passed unanimously (8-0).

APPROVAL OF EQUIPMENT PURCHASE (Fiber Transmitter & Receiver)

Steve Rota, presented a request to purchase a transmitter and receiver which feeds this room and goes back to Bloomfield Community Television so residents can watch the BACB meetings and Beverly Hills meetings live by Comcast, WOW or AT&T. This equipment would help prevent live feed blackouts which had been happening in the past. The cost would be \$1,905.00 through Advanced Lighting and Sound.

Motion by Kamoo, seconded by Dobies to purchase a Fiber Transmitter and Receiver from Advanced Lighting and Sound for \$1,905.00.

Roll Call Vote

Brown	Aye
Cleary	Aye
Eick	Aye
Abraham	Aye
McDonald	Aye
Kamoo	Aye
Dobies	Aye
David	Aye

Motion Passed unanimously (8-0).

COMMITTEE REPORTS

Cable Action Committee

Abraham reported there had been a meeting after the last Board meeting to again discuss the strategic plan. Since nothing was definitive it was decided to table it for a while. Issues were brought up about the BACB website which will be discussed at this morning's meeting. All BACB members are welcome to attend.

PEG Committee

Kamoo re-iterated what he had said earlier in the meeting. Quotes for those costs will be obtained from the numerous vendors. There will be a PEG meeting following this Board meeting.

EXECUTIVE DIRECTOR’S REPORT

There were no complaints since the last meeting. White gave the Board members all the Fund Balance Reports. With exception of Beverly Hills, all are up-to-date and will be supplied next month. Four checks were written, including the Oct.-Dec. 2025 quarterly contract payment to BCTV.

Additional Notes

William Frykman from Birmingham will be joining the BACB Board as a new member. He could not attend this month’s meeting but will be here in March.

At BACB’s March meeting Gabridge & Co. will present the Board with the annual audit.

Eric Woody is no longer the Comcast-Heartland Region’s manager. He was the Escalation Team Representative at Comcast. The new Representative is Brian Sapita.

Federal lawmakers are pushing for “Click to Cancel” legislation to mandate easy subscription cancellation, which includes streaming services.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present.

b. AT&T

There was no representative present.

c. WOW

There was no representative present.

BAPA/BAMA Report

Regarding the BAMA Programs, Rota reported that all regularly scheduled municipal meetings were completed. A Special Village of Beverly Hills meeting and a Birmingham Joint Commission Multi-Modal meeting were also covered.

For the BAPA Programs from BACB area individuals and producers, 24 programs were taped, including podcast concerts and a few sporting events and a Daughters of American Revolution Wreath ceremony.

BIRMINGHAM AREA CABLE BOARD MINUTES – JANUARY 21, 2026

The Winter Sports schedule has come out and includes wrestling in December. A Girls basketball game was yesterday at Seaholm. Other Winter programs will be Girls hockey, Boys hockey, a Boys basketball game and Swim and Dive.

At the November meeting he mentioned the equipment failure with the audio process and audio amplifier all of which have been repaired. Also, at the November there was a discussion concerning how the Village of Beverly Hills might be able to make an insurance claim for those repairs. He was unsure if the Village would come before the Board to request any funding.

On December 4 BCTV celebrated its 40th Anniversary with an Open House. It was well attended by approximately 50 people.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PUBLIC COMMENTS

Rock Abood, liaison to the Cable Board from Beverly Hills, addressed the Board.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:18 AM.

Birmingham Area Cable Board
Calculation of Proposed Administrative Grants

Year ended June 30, 2025

%

	FRANCHISE FEES		For Informational Purposes Only PEG Fees
Franchise Fees:			
Birmingham	175,102	62%	176,999
Village of Beverly Hills	63,648	22%	64,760
Village of Franklin	29,756	11%	30,239
Village of Bingham Farms	14,754	5%	14,945

TOTAL

283,260

100%

286,943

570,203

Board Expenditures:

Contract labor	421
Exec Director	40,395
Liability Insurance	2,764
Memberships	1,295
Operating Expenses	1,989
Professional Fees	26,725
Municipal Support Services	31,255
Other	

TOTAL

104,844

Excess of Revenues over Exp

178,416

Proposed Administrative Grants

at **40%**

71,366

Birmingham

\$ 44,116

Beverly Hills

\$ 16,036

Franklin

\$ 7,497

Bingham Farms

\$ 3,717

TOTAL GRANTS

71,366



Memorandum

To: Birmingham Area Cable Board

From: Richard David, Treasurer

Date: March 18, 2026

Re: 2025 Administrative Grants

At the completion of the annual financial statement audit process, it is the policy of the Birmingham Area Cable Board (BACB) to make Administrative Grants to our four participating communities of a portion of Franchise Fee Revenues in excess of board expenditures.

When determining the percentage of grants for this year, there are a number of considerations to be addressed:

- 1) Consistent with years past, the total amount of franchise fees continue to decline
- 2) Our current contractual obligation with BCTV consumes almost 100% of our PEG fees which places additional pressure on the utilization of Franchise Fees to fund current and future BACB grants and activities
- 3) Another year has passed and there is continued wear and tear on the mobile TV production truck. There will be a need for a replacement vehicle in the next few years and such a purchase will be quite expensive.

In light of these, and many other aspects, **it is recommended that our administrative grants for the year ended June 30, 2025 be set at 40% of the excess of Franchise Fee revenues over Board Expenditures** or slightly in excess of \$71,000.

Additional Grant related items

Our policy has been to 1) calculate the amount of franchise fees in excess of board expenditures, 2) determine the percentage of any such excess to be returned to our communities as administrative grants 3) estimate the pro-rata allocations for each community.

At our meeting of March 12, 2025, the BACB adopted a new policy as it relates to any late payments and the related calculation of Administrative Grants.

The newly adopted policy states that

- 1) Administrative Grant calculations are to be made on a Full Accrual Basis (as contained in the audited financial statements) and
- 2) No grants would be paid to any specific community until their Franchise Fees are paid up to date.

This proposal greatly simplifies the annual administrative grant process while still withholding any grant until all of their franchise fee obligations are paid. IN the fiscal year ended June 30, 2025, all of the franchise fee obligations have been made and, accordingly, there is no need to withhold any payments.

In calculating the 2025 Administrative Grants, utilizing our adopted methodology, the proposed Administrative Grants are summarized as follows:

Birmingham	\$ 44,116
Beverly Hills	\$ 16,036
Franklin	\$ 7,497
Bingham Farms	<u>\$ 3,717</u>
TOTAL	<u>\$ 71,366</u>

Proposed Board Resolutions

The BACB Board is requested to adopt the following resolutions

- 1) Administrative Grants arising from financial activities of the fiscal year ended June 30, 2025, shall be determined at 40% of the Franchise Fees Revenue in excess of Board Expenditures
- 2) The BACB Board is making Administrative Grants to its sponsoring communities in the amount of \$71,366 as allocated above.

Respectfully Submitted

Richard David, Treasurer

Birmingham Area Cable Board

	2019	2020	2021	2022	2023	2024	2025
FRANCHISE FEES							
Birmingham	169,522	223,627	213,322	208,806	204,296	188,317	175,102
Beverly Hills	87,361	87,361	83,309	80,408	77,495	71,458	63,648
Franklin	31,104	30,901	30,279	39,602	30,282	29,612	29,756
Bingham Farms	12,726	16,905	16,675	16,935	16,726	15,433	14,754
Total	300,713	358,794	343,585	345,751	328,799	304,820	283,260
change from prior yr		19.31%	-4.24%	0.63%	-4.90%	-7.29%	-7.07%

	2019	2020	2021	2022	2023	2024	2025
PEG FEES							
Birmingham	178,518	235,399	222,163	210,176	206,843	190,198	176,999
Beverly Hills	97,159	97,159	88,918	82,063	79,924	72,781	64,760
Franklin	31,757	31,553	30,844	30,081	30,690	29,953	30,239
Bingham Farms	12,940	17,187	16,924	17,163	16,936	15,627	14,945
Total	320,374	381,298	358,849	339,483	334,393	308,559	286,943
change from prior yr		19.02%	-5.89%	-5.40%	-1.50%	-7.73%	-7.01%

Fund Balance

Capital Assets		203,474	178,880	191,468	162,945	134,613	154,319
PEG Restricted		1,057,147	1,067,572	1,088,487	1,082,983	880,999	788,608
Unrestricted		409,282	585,162	497,953	577,730	661,545	731,727
Fund Balance/Net Position		1,669,903	1,831,614	1,777,908	1,823,658	1,677,157	1,674,654
Unrestricted		409,282	585,162	497,953	577,730	661,545	731,727
Less pending Admin Grants/Rebates paid in upcoming yr		(90,847)	(299,962)	(171,238)	(174,122)	(91,820)	(71,366)
Net unrestricted		318,435	285,200	326,715	403,608	569,725	660,361

For Analysis purposes

% of Gross Franchise Fees returned to Communities		25.3%	87.3%	49.5%	53.0%	30.1%	25.2%
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Advanced Lighting & Sound

Phone: 248-817-2092
 Fax: 248-817-2093
 1026 Maplelawn Drive
 Troy, MI 48084

Quote

No.: **20988-A**
 Date: 2/4/2026

Prepared for:
 Steve Rota (248) 433-7790
 Birmingham Area Cable Board
 P.O Box 165
 Birmingham, MI 48012 USA

Prepared by: Shawn Watts
 Account No.: 410
 Phone: (248) 336-9445

Qty	Manuf	Item ID	Description	Sell	Total
4	Tight	CBL-GOLD-CH-1YR	Annual support subscription per I/O (Input/Output).Same day email, phone and remote login support. Includes all new software releases	\$400.00	\$1,600.00
.5	Tight	CBL-REFLECT-BND-R	Annual Cloud-based reflection service operating forboth Cablecast Live and VOD servers	\$1,300.00	\$1,300.00
1	Tight	CBL-CABLECAST-REN	Ongoing subscription fee to maintain ONE branded Cablecast OTT channel. Also requires a Cablecast Reflect subscription Formerly Screenweave	\$250.00	\$250.00

Your Price:
\$3,150.00

Total:
\$3,150.00

Prices are firm until 2/15/2026 Terms: Net 10

Prepared by: Shawn Watts, shawnw@AdvancedAVL.com

Date: 1/16/2026

Accepted by: _____

Date: _____

Disclaimer

All prices quoted are valid for 30 business days. Please fax signed quote to 248-817-2093 or email to sales@go-als.com so that your order can be placed. Thank you for your business.

MEMORANDUM

DATE: March 12, 2026

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

We have received two (2) complaints since our last meeting. Complaint No. 2026-01 was received from a Beverly Hills resident who has a cable lying on her backyard after a windstorm knocked a branch to the ground, bringing down the cable with it. She has tried for several months to get the cable repaired and Comcast has failed to show up for two appointments. She feels that Comcast has not prioritized the repair since her service is still working. This matter has been submitted to the new Comcast escalation team representative and is currently pending.

Complaint No. 2026-02 was submitted by a Birmingham resident who has a utility box and cable on the ground leading up to the utility pole. He has been told that the problem has to do with the nearby pole which is leaning and unsafe to climb in order to rehang the cable. He was advised that the pole belongs to AT&T and that if the pole is not fixed, "their hands are tied". The resident states that the current situation is not acceptable as it leaves him with cable on the ground and an eyesore and hazard to his property. This complaint was submitted to AT&T to investigate. It turns out that this resident actually lives in Birmingham, ALABAMA and thus no further action is needed. This complaint is closed.

FINANCIAL

The account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts as of February 28, 2026 will be e-mailed to all Board members, as well as BACB financial reports as of February 28, 2026. Hard copies will also be provided at the meeting.

CHECK DISBURSEMENT

Six (6) checks have been written since the date of our last meeting as follows:

1. Michigan United Credit Union (Visa- telephone): \$81.88
2. U.S. Postal Service (annual post office box fee): \$196.00
3. NEXT (PEG grant): \$13,264.41
4. Michigan United Credit Union (Visa-memberships and telephone): \$1,264.71
5. MI Municipal Risk Management Authority (liability insurance): \$2,252.50
6. Michigan United Credit Union (Chamber event, telephone, BCTV employee recognition plaque): \$216.02

ADDITIONAL NOTES

1. Our new Comcast escalation team representative is Jennifer Jambor, replacing Eric Woody.

Bloomfield Community Television

Memorandum

Bloomfield Township

To: BACB
From: Steve Rota
Subject: Report January 2026 through February 2026
Date: March 10, 2026
Cc: Greg Black; Cathy White; Gil Gugni, Ray Kamoo, David Eick

BAMA Programs

During this time period we've completed all regularly scheduled municipal meetings, which include: the BACB meeting, Baldwin Public Library Board and Trust meetings, The Village of Bingham Farms Council meetings, The Village of Beverly Hills Council, Planning and Zoning meetings, The Village of Franklin Historic, Zoning, Council, and Planning Meetings. The City of Birmingham's, Commission, Planning Board, Parks and Rec Board, Zoning Board of Appeals, Historic Board and Design Review Board, Advisory Parking Committee and a Special Village of Franklin Council Meeting

BAPA Programs

From BACB area individual producers and organizations, we've taped 33 programs.

- ❖ Lunch and Learn Lecture.
- ❖ Birmingham Bloomfield Chamber Economic Forecast.
- ❖ League of Women Voters Lectures.
- ❖ Birmingham Youth Assistance Annual Kids Dog Show.
- ❖ Spectrum Orchestra.
- ❖ Birmingham Concert Band.
- ❖ Birmingham Musicale.
- ❖ Two Michigan Entrepreneur hosted by Tara Kachaturoff.
- ❖ Two Aspects of Design hosted by Karen Sellenraad.
- ❖ Five Eye on Oakland hosted by Chuck Moss.
- ❖ Five Stir the Coco hosted by Carla Barlett.
- ❖ Six Franklin Shows hosted by Michael Seltzer.
- ❖ Six BACB Sports Boys and Girls Basketball and Hockey along with Boys Swim and Dive.

TEN UPCOMING SPRING SPORTS EVENTS

- 4/27 - Baseball at Groves – 1 game at 4:30 PM.
- 4/28 - Baseball at Groves – 1 game at 4:30 PM.
- 4/29 - Baseball at Seaholm – 1 game at 4:30 PM.
- 4/15 – Softball at Groves – Doubleheader at 4:30 PM and 6:30 PM.
- 4/21 – Girls Soccer at Groves vs Seaholm – 1 game at 7:00 PM.
- 5/7 – Girls Soccer at Seaholm vs Groves – 1 game at 7:00 PM.
- 4/30 – Girls Water Polo at Groves – 1 game at 6:15 PM.
- 4/9 – Boys Volleyball at Seaholm – 1 game at 5:30 PM.
- 4/29 – Girls Lacrosse at Seaholm vs Bloomfield Hills – 1 game at 7:00 PM.
- 4/18 – Boys Lacrosse at Seaholm vs Bloomfield Hills – 1 game at 7:00 PM.

EQUIPMENT REPAIRS

The new Thor Fiber Transmitter and Receiver has been delivered and installed at the Village of Beverly Hills control room by our staff.