BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, December 18, 2019 at 7:45 am

***Village of Beverly Hills

Council Chambers***

18500 West 13 Mile Road

- 1. Roll Call
- 2. Approve Meeting Minutes for Cable Board Meeting of November 20, 2019-M
- 3. Public Comments
- 4. Committee Reports
 - a. Cable Action Committee
 - b. PEG Committee
 - 1. PEG Grant Request from Village of Franklin-M
 - 2. Approve purchase of truck equipment-M
 - 3. Approve purchase of eng gear-M
 - c. Personnel Committee
- 5. Executive Director's Report
- 6. Provider Related Topics
 - a. Comcast
 - b. AT&T
 - c. WOW
- 7. BAPA/BAMA Report
- 8. Old Business
- 9. New Business
- 10. Public Comments
- 11. Board Comments
- 12. Adjourn

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES - November 20, 2019

Present: Abraham, Eick, Fenberg, McLain - Birmingham

Borgon, Delaney, Gugni - Beverly Hills

Mydloski – Franklin

Absent Shand – Birmingham

Burry – Beverly Hills

Also Present: White - BACB Executive Director

Currier - Attorney for Cable Board

Rota – Bloomfield Community Television Jim Creech – Administrator, Village of Franklin

Kyle Mazurek – Comcast Representative

McLain called the meeting to order at 7:45AM in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF CABLE BOARD MEETING HELD October 16, 2019.

Motion by Gugni, seconded by Delaney to approve the minutes of the Regular Cable Board Meeting on October 16, 2019, as presented.

McLain requested certain revisions under **<u>PUBLIC COMMENTS</u>** of the summary of Mr. Buterbaugh's comments.

Gugni shared that he had had the opportunity to go to the Comcast store in Troy and had a good experience. Fenberg's experience with that particular store was similar.

Motion by Gugni, seconded by Delaney to approve the minutes of the Regular Cable Board Meeting on October 16, 2019, as amended.

Motion Passed (8-0).

PUBLIC COMMENTS

None

MUNICIPAL SUPPORT SERVICES GRANT REQUEST – VILLAGE OF FRANKLIN

Mydloski, representing the Village of Franklin, referred to Jim Creech's letter, Request of Grant Funds, dated October 30, 2019, which noted a slight increase of costs for Comcast services and documented the expenditures from the 2018-2019 grant funds. The letter requested a 2019-2020 grant to fund the cost of the website support at \$150/mo. (\$1,800/yr.), monthly Comcast services for the Village Hall (Broughton House) at \$138.69/mo. (\$1,664.28/yr.) and monthly Comcast services for the Kreger House (Franklin Community Center) at \$218.32/mo. (\$2,619.84/yr.). The total amount requested is for \$6,084.12.

Borgon noted that the Cable Board has supported such a request over the years for all municipalities.

Motion by Borgon, seconded by Gugni to approve a Municipal Support Services Grant in the amount not to exceed \$6,084.12 to the Village of Franklin for website

support and Comcast services for the Village Hall (Broughton House) and the Kreger House (Franklin Community Center) for 2019-2020.

(7:50 AM, Jim Creech, Village of Franklin Administrator, arrived)

Creech summarized his letter sent to BACB. McLain questioned how the Village's expanded WiFi coverage was working and Creech responded that they had not had any complaints.

Roll Call Vote: Motion Passed (8-0).

TREASURER'S REPORT

Fenberg reported on the Multi-Bank Securities (MBS) account balance as of October 31, 2019, including the most recent maturity in September which would be followed by ones in January and in March, 2020.

COMMITTEE REPORTS

Cable Action Committee

Abraham reported that this month's meeting was delayed so it could be combined with the PEG meeting. However, due to the snowstorm that meeting was cancelled. The next meeting would be December 4 at 4:30 PM., which is the first Thursday in December, at the Baldwin Public Library in Birmingham.

PEG Committee

Bob Borgon confirmed that a PEG meeting would follow the BACB meeting this morning to discuss the equipment needed for the truck and "on location" equipment. At this BACB meeting the filming of the Winter Sports needed to be approved. He listed the six (6) events with four (4) known dates of Groves vs. Seaholm games and two (2) unified hockey games with TBD dates. The normal rate is \$2,500 per event.

Motion by Borgon, seconded by Mydloski to approve payment to BCTV in an amount not to exceed \$15,000.00 (\$2,500 each) for the filming of six (6) winter sporting events, beginning December 17, 2019.

Delaney suggested that in the future a specific item be placed on the agenda under PEG indicating the possibility of expenditure of money. Currier thought it to be a good idea so as to create more transparency.

McLain clarified that these individual sporting events are not included in the BCTV contract. Borgon agreed and explained they have never been included in the main contract but rather on an as needed basis. Borgon, supported by White, stated there was money in the budget; however, in the future this might change depending on BACB revenue.

Roll Call Vote: Motion Passed (8-0). McLain thanked those who were responsible for the concept of filming the sporting events. Including such clips with their college applications could be used by those students who have worked so hard and accomplished so much. This is one purpose of the PEG funds.

EXECUTIVE DIRECTOR'S REPORT

White referred to her monthly report dated November 11, 2019. There were six (6) complaints since the date of her last report. The first (1st) complaint came from a Beverly Hills resident about a pole in his backyard. This complaint had originally been sent to WOW and was subsequently re-directed to Comcast which needed to remove its wires from the pole first before WOW could remove its wires. This complaint was closed. The second (2nd) complaint involved a Beverly Hills resident who had cancelled his AT&T telephone and internet services. However, he still received bills for his internet service after the termination date. After receiving notification that a collection agency and lawyer fees might be imposed, the resident sent in a check for the amount. He was now seeking a refund for that amount as it was for service after he had terminated the service. This complaint was pending. The third (3rd) complaint from a Birmingham resident involved the increase costs in her monthly bill. The AT&T escalation team representative stayed on the phone with her during her conversation with the business department to find a more affordable package for her. Her monthly bill will now be less expensive. This complaint is closed. The fourth (4th) complaint was from a Birmingham resident and involved Comcast and the loss of service and lack of timely restoration. However, in the afternoon of the call to BACB, the service was working and resident was offered a \$8.00 credit for the two (2) days without service. This complaint is closed. The fifth (5th) complaint came from a Birmingham resident through the BACB website. The resident was unhappy that Comcast had eliminated some channels, including Turner Classic Movies, which had been included in the two (2) year contract. Working with an escalation team representative, the subscriber was offered a promotion of 6 months for TMC and the account was credited to cover the cost for 6 months. This complaint is closed. The sixth (6th) complaint came from a Franklin resident who inquired about the possibility of burying a temporary line and the scheduling for it. This complaint is pending.

FINANCIAL

The account balances for MBS, BBCU and Beverly Hills accounts as of October 31, 2019 were emailed to all Board members and she also provided hard copies for the Board at the meeting, as well as budget to actual figures.

Since the last Board meeting White has written one (1) check on behalf of the BACB to the Charter Township of Bloomfield for BCTV's filming of two (2) October sporting events.

ADDITIONAL NOTES:

The auditors would come to the January meeting to present the annual audit. They have not found any significant issues. Fenberg has been working with them and been very helpful.

As a member of the Birmingham Bloomfield Chamber of Commerce, BACB has been able to interact, network and socialize with the business community. The Chamber will be having its holiday mixer event December 11, 2019 at the Oakland Hills Country Club from 5:30 P.M. to 8:00 P.M. If any Board Member is interested, the cost is \$45 per person. McLain began a

conversation about the rarity of BACB's involvement in social interactions, especially in terms of covering the costs. In the past each Board member has covered his/her expenses; however, BACB has enough money to cover attendees. Borgon, who has attended such an event, opined that attending such an event was very beneficial for the Cable Board. Currier confirmed that common sense, ethical responsibility and no buying of alcohol were the only policies governing the BACB in this regard. Delaney and Fenberg thought it was appropriate for BACB to be represented.

Motion by Fenberg, seconded by Borgon to authorize BACB to cover the cost of Board members (\$45.00 each) who are interested in attending the Birmingham Bloomfield Chamber of Commerce holiday mixer on December 11, 2019.

Roll Call Vote: Motion Passed (8-0).

BACB received a refund from Michigan Risk Management Association (liability insurance) and payment representing BACB's share of the distribution of excess assets which will offset the cost of liability insurance for this fiscal year.

White reported that Comcast has made many channel changes: deletions effective October 29, 2019, December 5, 2019 and December 10, 2019 and additions effective December 10, 2019 and December 19, 2019.

Comcast has a website (<u>www.xfinitytv.com/contractrenewals</u>) and toll-free number (866-216-8634) which are updated regularly to provide notices of expiration dates of any and all programing contracts. McLain added that all providers provide such information.

BACB received some Thank You notes sent from the Beverly Hills Police and Fire Departments for the grant received and one from Mel Ettenson for the flowering plant BACB had sent him.

PROVIDER RELATED TOPICS

a. Comcast

Kyle Mazurek, Comcast representative, updated the board on the increase of the speed for the residents and the program for low income households. McLain began a discussion about the importance of carefully reviewing the information found on the subscribers' bill; amount of the bill, the service he/she has signed up for and the channel changes which would be coming. Kyle clarified that with the increase of internet speed there was no need to upgrade a resident's modem as the increase should automatically reset on its own. Responding to McLain's query about any special work scheduled in the right of ways during the holidays, Mazurek was not aware of any. McLain advised residents about how to recognize an authorized employee of a cable provider or utility company and, as a reminder, if a resident had any questions or concerns, to call the police department.

Borgon mentioned that he, being a representative of Beverly Hills, had been contacted by several residents, especially senior citizens, concerning the rationale and reasoning for moving the Turner Classic Movie channel to the Sports Entertainment package. Mazurek was not privy to

such information. Considering all the different avenues to view TV programs, McLain added that the Cable Action Committee might want to share other options for the public.

White confirmed several issues with Mazurek: Comcast does not typically trim trees around wires and for underground construction, Miss Dig is responsible for the markings of underground facilities and utilities, not Comcast. Mazurek was uncertain of the colors of the Comcast wires on the different poles; however, Comcast wires are usually at the top of the pole. Comcast's Internet Essentials program (state/federal assistance programs) has been expanded to include low income seniors throughout Michigan and low income veterans.

b. AT&T/Uverse/Direct TV

There was no representative present. McLain reported there were a couple of channel changes in its line-up.

c. WOW

There was no representative present. McLain reported there were a couple channel changes in its line-up. Borgon had difficulty watching the Beverly Hills meeting last night and Delaney concurred that this also happened on Comcast. Borgon has spoken with Rota about the problems who stated that those interruptions he had experienced would not be on the rebroadcast. Rota will do some research into the possible problem.

McLain also reminded residents that this was the time of year to review and possibly change their cable plan. When calling the cable provider, take detailed notes, including a caller id, confirmation or reference number and write down the expiration dates of specials and/or promotions.

BAPA/BAMA REPORT

Rota referred to his memo to BACB dated November 17, 2019. He listed the completed **BAMA** Programs which were seven (7) regularly scheduled municipal meetings, the BACB meeting, the Parks and Recreation meeting, the Zoning Board of Appeals meeting, the Advisory Parking Committee meeting, Multi Modal Transportation board meeting, Village of Bingham Farms Council meeting, two (2) Baldwin Library Board and Trustee meetings, Joint City Commission Planning Board meeting and Special Birmingham Community Water Forum.

For the **BAPA** Programs, from the BACB area individual producers and organizations, twenty-eight (28) programs were taped, all of which he listed.

PRODUCER WORKSHOP - BCTV is offering a one-on-one session for those who are interested in producing their own show and for those who want to volunteer and experience "behind the scenes", as well as do some programming. Please call 248-433-7790 and BCTV will schedule a date and time for you.

EQUIPMENT – The equipment for the Village of Bingham Farms has been installed and the first Council meeting was taped on October 28, 2019. Congratulations to Mel Ettenson, former BACB member, who has been trying to push this forward for the last 19 years.

OLD BUSINESS

McLain updated the Board on several items. Several months ago BACB received a complaint from a resident concerning the markings of his property. She has sent this complaint to MPSC. Regarding the Bingham Farms Council meeting, she did a training session with them about a live broadcast and guidelines for public meetings and avoiding the lack of transparency. In addition, she and White would be working on the website at the CAC meeting and pro-actively looking for projects for next year while keeping in mind what was happening at the FCC with the revenue stream, the annual audit report and the reserved funds for the grants back to the communities.

White has contacted the Village of Bingham Farms regarding the process of finding a representative to replace Ettenson on the BACB.

On Monday, December 16 at 11 A.M., McLain will be the Guest of Honor on "Eye On Oakland" which is BCTV's long running show and will speak about the Cable Board, consumer issues, the FCC, relationship with the providers, balance and budget.

At Delaney's inquiry, Currier updated the Board about any recent developments with the FCC.

NEW BUSINESS

None

PUBLIC COMMENTS

None

BOARD COMMENTS

Delaney expressed his opinions regarding the problems associated with utility poles and wires in Beverly Hills. Members of the Cable Board had several suggestions to remedy those concerns.

There being no further business, the meeting was adjourned at 8:48 AM.



32325 Franklin Road, Franklin, Michigan 48025

FAX: (248-626-0538

(248) 626-9666

December 2, 2019

Ms. Cathy White Birmingham Area Cable Board P.O. Box 165 Birmingham, MI 48012

RE: Request of Grant Funds, December 2019 meeting

Dear Ms. White:

Please see attached quote from Advanced Lighting and Sound for equipment upgrades for the Village of Franklin. Equipment such as this is the standard for most communities that televise their meetings. The ease of use and availability will add to the transparency of public governance of the Village.

At this time, the Village respectfully requests PEG monies to purchase these upgrades in the amount of \$23,091.00

Due to my pending retirement, I will not be able to attend your next meeting. I have been told that others will present and offer their support for the request. I would like to personally thank the BACB for funding these community projects. Our efforts to utilize technology helps the Village government in providing information to the public, and is vital in our efforts to offer effective, efficient, service in our community.

Warmest Regards,

James V. Creech

Franklin Village Administrator



Advanced Lighting & Sound

Phone: 248-817-2092 Fax: 248-817-2093 1026 Maplelawn Drive Troy, MI 48084

Quote 14130

No.: Date:

11/26/2019

Prepared for: Eileen Pulker

Village of Franklin 32325 Franklin Rd.

Franklin, MI 48025 USA

Prepared by: Shawn Watts

Account No.: 6873

Phone: (248) 626-9666

Fax: (248) 626-0538

	Qty	Manuf	Item ID	Description		
	3 1	Marsh	CV620-IPW	HD IP PTZ 20x Optical Zoom Auto-Focus (4.7~94mm,	Sell	T
	1 M	larsh	VS-PTC-IP	(PoE, Control, IP stream on one Cat cable)	\$1,599.00	\$4,797
	1 TF	P-Li	TL-SG1008P	Compact IP PTZ Joystick Controller supports multiple protocols over IP, RS232, RS422 with ability to create 2 seven camera groups (14 cameras) via RS2	\$1,141.00	\$1,141
		ewte	TCMASDI-Bundle VA2746MH-LED	TriCaster Mini Advanced HD-4 sdi Bundle - includes TriCaster Mini HD-4 sdi (w/ Integrated Display and 2 Internal Drives), TriCaster Mini CS, and November 1	\$69.00 \$11,995.00	\$69. \$11,995.
	 Kra Par Chie 		C-HM/DM-10 PT-VMW50U	27" 1920x1080 LED TN Panel Monitor, 5ms HDMI to DVI (Male - Male) Cable (10') 5000 Lumen WXGA LCD Laser	\$189.00 \$27.00	\$189.(\$27.(
	1 Chie		RSAU	MINI RPA UNIVERSAL BLK 1/1/2017	\$1,737.00 \$150.00	\$1,737.0 \$150.0
	1 Atlo	n	CMA372 AT-HD570 36457	UNISTRUT ADAPTER HDMI Audio De-Embedder MODEL B W/CCD 1000 To The	\$45.00 \$227.00	\$45.0
1	- 40		DAC-70 HDMA-403	MODEL B W/CSR 109D 57.5X92 MW Up/Down/Cross Converter, 3G-SDI and 1080p resolution. VGA, HDMI and SDI	\$321.00 \$490.00	\$227.0 \$321.0 \$490.0
1			C-GMA/GMA-15	High Speed HDMI Cable with Ethernet, HDMI to HDMI, 3 ft (Crestron-DAC70-Projector)	\$9.00	\$9.00
2	Hosa		HDMA-415	Molded 15-pin HD + Audio (Male - Male) Cable (15') (to VGA Plate input) Non Plenum 15-pin HD & Stereo Audio Cables	\$24.00	\$24.00
1	ALS		Install	15 ft (to HDMI Plate input & DAC70)	\$20.00	\$40.00
1	ALS		_abor	Install Materials - 1 gang back box, projector mounting hardware, video /audio/network cabling and connectors, wire mold	\$150.00	\$150.00
1	Krame		VP-H1M	Installation Labor - mount PTZ cameras, projector, screen and installation of cabling HDMI (F) to HDMI (F) Wall Plate	\$1,400.00	\$1,400.00
1	ALS	S	hipping	Wall Plate Shipping Charge	\$55.00	\$55.00
					\$225.00	\$225.00

\$23,091.00

Total: =

\$23,091.00

Prices are firm until 12/26/2019

Terms: Net 10

BACB Truck Equipment

2020-2021

(4) Focus and Zoom Controllers

1,750 \$7,000

TOTAL

\$7,000

Fujinon MS-01 Rear Zoom and Focus Lens Control Kit for ENG/EFP Lenses

BH #FUMS01 • MFR #MS-01

3 reviews 9 Questions, 9 Answers

FUJINON





In Stock
SharePrint
\$1,749.00

BACB ENG Equipment

2020-2021

Audio XLR cables		\$860
(2) Camera Tripods	3012	\$6,024
(2) ENG camera accessories (batteries, bags and Tripods)	5000	\$10,000
Wireless Handheld Microphon		\$600
3 point LED Light Kit		\$1,900
(2) On top LED Camera Lights	199	\$498
TOTAL		\$19,882



Advanced Lighting & Sound

Phone: 248-817-2092 Fax: 248-817-2093 1026 Maplelawn Drive Troy, MI 48084 Quote

No.:

13784

Date:

9/16/2019

Prepared for:

Steve Rota (586) 322-9112 Bloomfield Community Televsion

4200 Telegraph

Bloomfield Hills, MI 48303 USA

Prepared by: Shawn Watts

Account No.: 4034

Phone: (248) 433-7790

Qty	Manuf	Item ID	Description	Sell	Total
8	Rapco	NBM1-100-I	100' XLR cable with Colored Collar (2-Red, 2-Blue, 2-Green, 2-Yellow)	\$49.00	\$392.00
8	Rapco	NBM1-50-I	50' XLR cable with Colored Collar (2-Red, 2-Blue, 2-Green, 2-Yellow)	\$29.00	\$232.00
4	The R	NB1M1-1	1 FT LO-Z MIC BLK NTK XLRF/XLRM	\$17.00	\$68.00
4	The R	NB1M1-10	10 FT LO-Z MIC BLK NTK XLRF/XLRM	\$19.00	\$76.00
4	The R	NB1M1-25	25 FT LO-Z MIC BLK NTK XLRF/XLRM	\$21.00	\$84.00

					Your Price:	\$852.00
					Total:	\$852.00
Prices are firm until 10/16/2019 Terms: Net 15				(*)		
Prepared by:	Shawn Watts, shawnw@go-als.com				Date: 9/16/	2019
Accepted by:					Date:	· ·

Disclaimei

All prices quoted are valid for 30 business days. Please fax signed quote to 248-817-2093 or email to sales@go-als.com so that your order can be placed. Thank you for your business.

Vinten Vision blue5 Pozi-Loc Tripod With Head and Floor Spreader

BH #VIVB5APTF • MFR #VB5-AP2F

Vinten



Key Features

Special Order SharePrint

Expected availability: 7-14 business days

\$3,011.50

Panasonic AJ-PX230 P2 HD 1080p60 AVC Ultra Camcorder

BH #PAAJPX230Q • MFR #AJ-PX230PJ8

Panasonic.

Authorized Dealer









Sennheiser EW 135P G4 Camera-Mount Wireless Cardioid Handheld Microphone System (G: 566 to 608 MHz)

BH #SEEW135PG4G • MFR #EW 135P G4-G





MEMORANDUM

DATE: December 12, 2019

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

We have received four (4) complaints since the date of my last report. Complaint No. 2019-42 was submitted to WOW on behalf of a Birmingham resident who was unhappy about being charged \$4.00 per month just to receive a paper bill. He had signed up for paperless billing but the website repeatedly went down and he could not view his bill. WOW has resolved this issue and this complaint is closed. Complaint No. 2019-43 was received from a Beverly Hills resident who was having service issues with her cable and WI-FI connections from Comcast. The escalation team sent out a technician who resolved her service issues and this complaint is now closed. Complaint No. 2019-44 was submitted by a Franklin resident who felt that he was the victim of a "bait and switch" tactic on the part of Comcast when the new package he signed up for was different than what he actually received both in terms of channels and pricing. This complaint is pending. Complaint No. 2019-45 was received from a Birmingham resident who has been successful (with our help) in getting Comcast and WOW cables removed from an old pole on his property. He now needs AT&T to remove its wire so that DTE can then remove the old pole. This complaint is pending.

FINANCIAL

The account balance for the MBS, BBCU and Beverly Hills accounts as of November 30, 2019 will be e-mailed to all Board members. This information will also be provided via hard copies at the meeting, as well as budget to actual figures.

CHECK DISBURSEMENT

Three (3) checks have been written since the date of our last meeting as follows:

- 1. Charter Township of Bloomfield (quarterly contract payment correction): \$5,400.00
- 2. Birmingham Bloomfield Credit Union (Visa- office expense): \$76.26
- 3. Advanced Lighting & Sound (equipment): \$6,553.50

ADDITIONAL NOTES:

- Comcast has notified us that prices for certain services and fees will be increasing beginning January 1, 2020. Notices of the increases will be included in customers' bills and the largest increase will be in the Broadcast TV fee which will change from \$6.50/month to \$12.70/month. Internet price increases range from \$3.00/month to \$5.00/month and internet/voice equipment rental will increase by \$1.00/month.
- 2. Broadcasting & Cable Magazine reported on December 9, 2019 that streaming video services are not driving cord cutting. Instead, password sharing and TV Everywhere are having a greater impact.
- 3. The Birmingham Bloomfield Chamber of Commerce event on December 11, 2019 was attended by me, Elaine and Heather and was a great success in helping to spread the word about BACB and our mission. The venue was very conducive to effective networking.



Bloomfield Community Television

Memorandum

Bloomfield Township

To: BACB

From: Steve Rota

Subject: Report November 21st, 2019 through December 18th, 2019

Date: December 11th, 2019

Cc: Greg Kowalski; Cathy White; Elaine McLain, Bob Borgon

BAMA Programs

During this time period we've completed seven regularly scheduled municipal meetings, the BACB meeting, Parks and Recreation meeting, Zoning Board of Appeals meeting, Village of Bingham Farms Council meeting, Baldwin Library Board and Trust meeting.

BAPA Programs

From BACB area individual producers and organizations we've taped 26 programs. From individuals:

- ❖ Inside City Hall January edition with Joe Valentine.
- Three Eye on Oakland hosted by Chuck Moss and David Potts.
- Three Michigan Planning Today hosted by Bob Gibbs
- ❖ Four Making a Difference at TCH hosted by Bill Seklar.
- Six Managing Problems of Daily Living hosted by Linda Sircus.

From BACB area organizations:

- BACB Sports 'Boys Basketball'.
- * BACB Sports 'Wrestling'.
- Spectrum Orchestra.
- . Birmingham Musicale
- Daughters of American Revolution 'Good Citizen Awards Ceremony'.
- . Birmingham Concert Band.
- ❖ TCH Women's Club Lecture.
- . Berkshire Middle School 'Improve Show'.
- First Presbyterian Church 'Lunch and Learn' Lecture.

PRODUCER WORKSHOP

We are offering a one on one session for those who are interested in producing their own show and to those who want experience behind the scenes. Please call 248-433-7790 and we can schedule a date and time with you.

Happy Holidays and a Happy New Year!