

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – May 21, 2025

Gugni called the meeting of the Birmingham Area Cable Board to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: Deanna Brown, George Abraham, Jim Cleary, Donovan Shand– Birmingham
Ray Kamoo, Gil Gugni– Beverly Hills
Rick David – Franklin
Also Present: Rota – BCTV
White – BACB Executive Director
Gojcaj – Attorney for the Cable Board
Absent: David Eick, Chris Dobies, Shane Henry, D.E Hagaman

APPROVE MEETING MINUTES FOR CABLE BOARD MEETING OF March 19, 2025

Motion by Kamoo, seconded by Cleary to approve the minutes of the Cable Board meeting on March 19, 2025.

Motion Passed unanimously (7-0).

Abraham commented that he voted “Aye” to approve the Proposed Credit Card Policy. Motion Passed unanimously 8-0.

PUBLIC COMMENTS

A Rock Abboud, Beverly Hills Council member attended this meeting.

PEG GRANT REQUEST – Village of Beverly Hills

Carissa Brown, Village Clerk presented the request for the PEG Grant to replace the Tricaster which is used for the live switching, streaming and recording of the BACB and Beverly Hills meetings. A quote from Advanced Lighting & Sound was attached.

Motion by Brown, seconded by Kamoo to approve the request of the Village of Beverly Hills for a grant in the amount \$9,261.00 for the purchase and installation of equipment for the Beverly Hills media room.

Roll Call Vote

Abraham	Aye
Kamoo	Aye
Gugni	Aye
David	Aye
Shand	Aye
Brown	Aye
Cleary	Aye

Motion Passed unanimously (7-0).

REQUEST TO APPROVE EQUIPMENT PURCHASES FOR BCTV AND TRUCK

Steve Rota, Operations Manager at Bloomfield Township, presented two (2) quotes for truck-use purchases, not for the studio. The first memo is \$6,311.00 from Advanced Lighting & Sound for a IFB system for sideline reporters and sport announcers up in the booth. The B&H quote of \$2,518 is for three (3) announcer headphones and three (3) broadcast headsets. The total amount of both would not exceed \$10,000.

Motion by Kamoo, seconded by Cleary to approve the purchase of two (2) IFB Systems for sideline reporters for \$6,311.00 for the truck from Advanced Lighting and Sound.

Roll Call Vote

Kamoo	Aye
Gugni	Aye
David	Aye
Shand	Aye
Brown	Aye
Cleary	Aye
Abraham	Aye

Motion Passed unanimously (7-0).

Motion by Cleary, seconded by David to approve the request from BCTV to purchase three (3) announcer headsets for \$2,518.77 for the truck from B&H.

Roll Call Vote

Gugni	Aye
David	Aye
Shand	Aye
Brown	Aye
Cleary	Aye
Abraham	Aye
Kamoo	Aye

Motion Passed unanimously (7-0).

APPROVAL OF BUDGET AMENDMENTS FOR FISCAL YEAR 2024-25

Cathy White, BACB Executive Director, provided a list of those accounts that need to be increased based upon this year's actual Expenditures: bank service charges be increased to \$90.00; HR services be increased to \$1,400.00; the milage budget be increased to \$950.00; Municipal support services increased to \$35,000 (this category will be changed to Municipal grants); and auditing be increased to \$15,500.

Motion by David, seconded by Kamoo to approve the Budget Amendments for Fiscal Year 2025-26, as outlined by White in her attached memorandum.

Roll Call Vote

David	Aye
Shand	Aye
Brown	Aye
Cleary	Aye
Abraham	Aye
Kamoo	Aye
Gugny	Aye

Motion Passed unanimously (7-0).

APPROVAL OF PROPOSED BACB BUDGET FOR FISCAL YEAR 2025-26

White presented the Current Budget-Year ended June 30, 2025 and the Proposed Budget-Year ending June 30, 2026. The Total Franchise Fee is lower to reflect the loss of subscribers.

Board Expenses are reduced due to not spending a lot of money in certain categories – Advertising and Conferences. HR Services have increased due to the costs which have increased this year. In the Auditing category there has been a significant increase. Municipal Grants have increased slightly.

PEG Revenue has decreased slightly. **Other Income** – MBS has increased.

PEG Operations and Expenses in that category – White has spoken with BCTV about their anticipated equipment needs for next year.

David commented that **PEG Revenue** is barely sufficient to pay the contractor costs for BCTV. He commented on this at the last meeting.

Motion by Kamoo, second by Shand to approve the BACB Budget for Fiscal Year 2025-26.

Roll Call Vote

Shand	Aye
Brown	Aye
Cleary	Aye
Abraham	Aye
Kamoo	Aye
Gugny	Aye
David	Aye

Motion Passed unanimously (7-0).

FRANCHISE AGREEMENT FOR BINGHAM FARMS/COMCAST AGREEMENT

Gojcaj explained that Bingham Farms was requesting the same letter from the BACB Board regarding the Franchise agreement with Birmingham which had been discussed at last month's meeting.

Motion by David, seconded by Cleary to recommend approval of the 10-year Franchise agreement between Comcast and Bingham Farms as reviewed by Gojcaj.

Roll Call Vote

Brown	Aye
Cleary	Aye
Abraham	Aye
Kamoo	Aye
Gugny	Aye
David	Aye
Shand	Aye

Motion Passed unanimously (7-0).

White noted that Beverly Hills received the same letter from BACB Board.

COMMITTEE REPORTS

Cable Action Committee

Abraham stated there had not been a meeting last time as there was nothing to discuss. There will be one after this meeting to discuss the auditing fees.

PEG Committee

Kamoo stated that a meeting was not held after the last meeting. However, there will be one after this meeting.

Personnel Committee

Eick is not present at this meeting. There will be one in July.

EXECUTIVE DIRECTOR'S REPORT - dated May 14

According to White it was a quiet month. Currently there are no pending complaints, and no new complaints have been received.

FINANCIAL

Account balances of the different accounts were emailed to the Board members and distributed at the meeting.

CHECK DISBURSEMENT

White wrote four (4) checks since the last meeting: Charter Township of Bloomfield (quarterly contract payment - \$77,075.00); Charter Township of Bloomfield (Comcast internet costs for

BCTV Jan-March 2025- \$1,017.00); Charter Township of Bloomfield (quarterly contract payment for Jan-March 2025 \$77,075.00).

ADDITIONAL NOTES

The Administration has proposed eliminating federal funding in its annual budget request and has issued an Executive Order to block support for PBS and NPR, cancelled grants that support the creation of children's educational programs and plans.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present.

b. AT&T

There was no representative present.

c. WOW

There was no representative present.

White noted that WOW has indicated that it might be getting out of the cable business. She will contact them to get an update.

BAPA/BAMA Report

Regarding the BAMA Programs, Rota reported that all regularly scheduled municipal meetings, plus the City of Birmingham Workshops and two (2) Village of Franklin Workshops were completed.

There were 33 taped BAPA Programs from individual producers and organizations. The list is included in his report. In April there were two (2) BACB Sports Events: Girls Soccer games. Water Polo and Baseball will be tomorrow which ends the Spring games. The upcoming Spring coverage will be: Celebrate Birmingham Parade (May 18), Baseball (May 21), Birmingham Memorial Day Service in Shain Park (May 26), The Village of Beverly Hills Parade and Carnival (May 26). Concerts in the Park in Shain Park begin Wednesday, June 18-August 27.

Sports Production Camp begins August 11-14 (M-Th), August 18-20 (M-W). Times for (Aug. 11-18) will be 9 am-3 pm; (August 19) will be 2 pm -10 pm; and (August 20) 11 am to 2 pm. He included details of what would be covered, including the big production day (August 19) of soccer (Seaholm vs. Brother Rice) when, with the help of staff, the students can put together a sports program. On August 20th the students will be able to watch and celebrate what they had done. More information can be found at www.bloomfieldtwp.org or call 248-433-7790. Applications are due June 5, 2025 and space is limited.

There is a new podcast series, "STIR THE COCO" hosted by Carla Bartlett (AKA Poshteacher).

The Franklin Show won a 1st Place Hometown Award, in the Individual Producer Information talk show series category.

OLD BUSINESS

David inquired about an update of the Birmingham Middle School Grant. Cleary will follow up on that.

NEW BUSINESS

Mr. Abboud inquired if he could receive the detailed packet that the BACB Board members receive. White explained that she sends an email to the Board members to notify them that the packet was available on the website. She will add his name to that distribution list for the email.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:40 AM.

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