

BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, October 20, 2021 at 7:45 am

***Village of Beverly Hills

Council Chambers***

18500 W. 13 Mile Road

This meeting will be held IN PERSON

1. Roll Call
2. Approve Meeting Minutes for Cable Board Meeting of September 15, 2021-M
3. Public Comments
4. Municipal Support Services Grant Request- Village of Beverly Hills-M
5. Committee Reports
 - a. Cable Action Committee
 - b. PEG Committee
6. Executive Director's Report
7. Provider Related Topics
 - a. Comcast
 - b. AT&T
 - c. WOW
8. BAPA/BAMA Report
9. Old Business
10. New Business
11. Public Comments
12. Board Comments
13. Adjourn

There will be a PEG Committee meeting immediately following this meeting

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – September 15, 2021

McLain called the meeting to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: McLain, Cleary, Eick, Fenberg, Abraham – Birmingham
Gugni, Kamoo – Beverly Hills
Mydloski - Franklin
Absent: Blackburn, Henry
Also Present: White - BACB Executive Director
Gojcaj – Attorney for Cable Board
Rota and Black – Bloomfield Community Television

APPROVE MINUTES OF CABLE BOARD MEETING HELD August 18, 2021

Motion by Fenberg, seconded by Eick to approve the minutes of the Cable Board meeting on August 18, 2021, as presented.

Motion passed.

PUBLIC COMMENTS

There were no public comments at this time.

COMMITTEE REPORTS

Cable Action Committee

Abraham reported there had not been a meeting on September 2 in the Baldwin Public Library as there were no topics which needed to be discussed. The next meeting will be on October 7 at 4:30 PM in the Baldwin Library. He noted that new information has been put on the BACB website. If a board member would like something included on the site, please send him a note and he will forward it to White to have it posted on the site and put out on other media outlets.

PEG Committee

Mydloski reported there had not been a meeting following the August 18 BACB meeting; However, there will be a PEG meeting immediately following this meeting.

EXECUTIVE DIRECTOR'S REPORT

There were three (3) complaints from last month; all centered around wires. Two (2) of the three (3) have been resolved. One came from a Beverly Hills resident who had contacted the Village Manager about a low-hanging AT&T wire. It was resolved the same day and this complaint is closed. The second (2nd) complaint came from the Code Enforcement Officer for the Village of Franklin concerning branches which were hanging on Comcast's lines along 13 Mile Road. Comcast removed anything that was on its lines. This complaint is closed. The third (3rd) complaint was from a Franklin resident concerning a low hanging AT&T wire on his property. This complaint is pending.

FINANCIAL

Financial information for MBS, Michigan United Credit Union and Beverly Hills accounts and the BACB financial reports for the month of August, 2021 were emailed to the Board Members. Hard copies will also

be distributed at this meeting. The process for this year's audit will begin in the beginning of October.

CHECK DISBURSEMENT

White wrote two (2) small checks since the last meeting.

ADDITIONAL NOTES

Comcast notified White that Great American Country (GAC) will move from Digital Preferred to Digital Starter/Extra. It would be available to more customers and would be at no additional cost.

McLain clarified that any member of the BACB board may attend the meetings with the auditors. White will send a notice to the board members with the time and date of the meeting. Fenberg detailed the audit process and added that the final audit report will be presented at a meeting in December, January or February.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present and no new information received.

b. AT&T/Uverse/Direct TV

There was no representative present and no new information received.

c. WOW

There was no representative present and no new information received.

McLain received information from Michigan NATOA that its name has changed to Michigan Community Media Association (MICMA) due to the merging and absorption of the Alliance for Community Media in Michigan. With the increase in membership, information and trends can be shared amongst the members. Citizens without local boards like ours may contact the Michigan Public Service Commission directly by going online and submitting an informal complaint. A response time might take 14 days. If the resolution is not satisfactory to the resident, a formal complaint can be submitted.

BAPA/BAMA REPORT

Rota referred to his memo to BACB dated September 9, 2021. He noted there was a list of completed **BAMA** regularly scheduled municipal meetings, all of which were listed in his report.

For the **BAPA** Programs, 15 programs by producers and organizations were taped, which he listed; some were in-person in the studio, some through Zoom and some on location. The sporting events which were approved at the last meeting began with Volleyball and Swim and Dive. Live Groves/Seaholm football will be coming up on September 17 at 7 PM. Soccer is scheduled for Tuesday, September 28.

PRODUCER AND VOLUNTEER WORKSHOP

Rota reminded everyone that anyone interested in producing or volunteering behind the scenes should call the office to make a one-on-one appointment, 248-433-7790. About 6 weeks ago he gave Mr. Cleary and Mr. Kamoo a tour of the facility. Ms. Tootell will be setting up a date for her tour shortly.

On October 8 (which is a Friday when BCTV is usually closed), Black has agreed to give the Michigan Community Media Association (MICMA) a tour of the studio to see how the professional and award-winning BCTV operates. MICMA members will be touring several studios in the area: Livonia, Southfield, and Bloomfield Township.

OLD BUSINESS

Gojcaj confirmed that the BCTV contract is in the process of formalization. There are some issues which need to be clarified.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:05 AM.



To: Elaine McLain, Chairperson; Members of the Birmingham Area Cable Board

From: Kristin Rutkowski, Village Clerk/Assistant Manager, Village of Beverly Hills

Subject: Municipal Services Grant Request (Internet Services)

Date: October 11, 2021

The Village of Beverly Hills utilizes the internet daily to share information through the Village website, GovDelivery email messages, and social media. The internet is used to post community activities, updates, and important dates. Meeting agendas, minutes, the Village Charter, and the Municipal Code are also posted online. Moreover, we stream Village Council and Cable Board meetings both live and on-demand through our website.

Internet service during the COVID-19 pandemic remains crucial in order to carry out essential services remotely and to keep residents informed in real time. The Village has added options to pay water bills online and pay for other services with a credit card, all of which require internet access to function.

The Village currently contracts with WOW! Business for internet services in the amount of \$186.98 per month. This includes high speed internet, 5 additional static IPs, and a modem. WOW! has satisfactorily provided these services to the Village since 2011. A copy of a recent bill is attached for your reference.

The Village of Beverly Hills respectfully requests a grant in the amount of \$2,243.76 (\$186.98 per month) for the Fiscal Year 2021-2022 (July 1, 2021 to June 30, 2022) to cover internet services for the Village Office.

Thank you for your consideration.



Internet • Phone • Enterprise

Contact Information:
Customer Service & Billing: 1-888-969-4249

Customer Service Hours:
Technical Support (24 hours a day)
Billing Support (Mon-Fri 7:00am to 6:00pm CST)

Electronic Presentation Only
Account Name VILLAGE OF BEVERLY HILLS
Account Number 011988140
Statement Code 001
Customer Phone (248) 646-6404
Billing Date September 20, 2021

NEWS AND INFORMATION

ACCOUNT SNAPSHOT

Last Bill	\$586.85
Payment 9/1/21	-\$586.85
New Charges Summary - See Below	\$581.39
Total Amount Due	\$581.39
Payment Due Date	10/08/21

NEW CHARGES SUMMARY

WOW! Service Charges	\$524.98
Additional WOW! Phone Services	\$20.71
Taxes, Surcharges & Fees	\$35.70
Total New Charges	\$581.39

PLEASE NOTE: Payments that are not received by the due date are subject to a \$10.00 Late Fee.

Village of Beverly Hills
Approved for Payment

By [Signature]
Acct. No. 121715-8810



Internet • Phone • Enterprise

Account Name VILLAGE OF BEVERLY HILLS
Account Number 011988740
Statement Code 001
Customer Phone (248) 646-6404
Billing Date September 20, 2021

TAXES, SURCHARGES & FEES

VILLAGE OF BEVERLY HILLS
18500 W 13 MILE RD
BEVERLY HILLS, MI 48025-5262

Table with 3 columns: Date, Description, Amount. Includes E911 Surcharge, FCC Phone Fee, Federal Excise Tax, Federal Telecom Relay Service Fee, Federal Universal Service Fund, Sales Tax.

Total Taxes, Surcharges & Fees\$35.70

WOW! SERVICE CHARGES

VILLAGE OF BEVERLY HILLS
18500 W 13 MILE RD
BEVERLY HILLS, MI 48025-5262
248-646-6404

Table with 3 columns: Date, Description, Amount. Includes 50 DID Number(s), 3 Bus Basic Cable, Broadcast TV Fee.

The Broadcast TV Fee, which is not a government tax or fee, recovers costs associated with retransmitting television broadcast signals and is in addition to other charges associated with WOW! Cable services.

Table with 3 columns: Date, Description, Amount. Includes Sports Surcharge.

Offsets some of the costs WOW! must pay to sports programming networks.

Table with 3 columns: Date, Description, Amount. Includes 3 Bus Digital Adapter with SU0AA0191919, SU0AA0254895, SU0AA0449188.

Table with 3 columns: Date, Description, Amount. Includes 3 Bus Digital Adapter with SU0AA0191919, SU0AA0254895, SU0AA0449188.

Table with 3 columns: Date, Description, Amount. Includes Performance High Speed Internet 240/15, Additional Bus 5 Static IPs, Bus Cable Modem 2C99242F3233.

Table with 3 columns: Date, Description, Amount. Includes Bus .050/.050, Voice Trunking (PRI) 23 Call Path Plan, Subscriber Line Charge.

Offsets costs for WOW! interconnection to phone network. Not a tax or gov't imposed fee.

Total WOW! Service Charges\$524.98

MEMORANDUM

DATE: October 15, 2021

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

We have received eight (8) complaints since the date of my last report. Complaint No. 2021-34 was received from a Birmingham resident who had problems with his DVR and related equipment which was not functioning. Comcast suggested replacing the equipment but this did not resolve the issue. Comcast then scheduled a service call and the technician fixed the problem; however, he received an invoice for \$100 for the service call which he was never told about in advance. He did not believe he should pay for the service call when he was never informed that there would be a charge for coming out and which was due to defective equipment. He made several calls to Comcast about this invoice but Comcast refused to do anything about it. The escalation team applied a credit of \$200 to his account (\$100 for the service call and \$100 for the service issues and customer courtesy). This complaint is closed.

Complaint No. 2021-35 was submitted by a Franklin resident who had a Comcast wire on the ground that needed to be buried. There was also a mess of wires on the pole that needed to be cleaned up and his internet service was very spotty. This subscriber's services are now working and the new drop has been replaced. The Comcast team is scheduled to come back to the property to address removal of the old drop. This complaint is now closed.

Complaint No. 2021-36 was received from a Beverly Hills resident seeking assistance in getting a low-hanging Comcast wire removed or replaced. Comcast removed the old disconnected drop and this complaint is now closed.

Complaint No. 2021-37 was submitted on behalf of a Birmingham resident who had low-hanging Comcast wires on the pole in the rear easement. Comcast has removed the old drop and this complaint is closed.

Complaint No. 2021-38 was received from a Beverly Hills resident trying to get Comcast to bury the pole-to-pole lines running across the middle of his backyard. Comcast is evaluating whether they can honor this resident's request to bury the lines and this complaint is pending.

Complaint No. 2021-39 was submitted by a Beverly Hills resident who requested assistance in getting Comcast to remove a downed wire in his backyard. Comcast has scheduled a crew to go out to confirm that the line belongs to Comcast and to raise it if it is a Comcast drop. This complaint is now closed.

Complaint No. 2021-40 was received from a Birmingham resident who was having difficulty getting Comcast to remove its outside box and wires from her deceased father's home. This complaint has been resolved and is now closed.

Complaint No. 2021-41 was received from one of our Board members who keeps getting a message from Comcast stating "To record, need DVR subscription" every time he tries to schedule a recording. This complaint is pending.

FINANCIAL

The account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts as of September 30, 2021 will be e-mailed to all Board members, as well as BACB financial reports for the month of September, 2021. I will also bring hard copies to the meeting for everyone.

CHECK DISBURSEMENT

Two (2) checks have been written since the date of our last meeting as follows:

1. Michigan United Credit Union (formerly Birmingham Bloomfield Credit Union): Visa (phone, conferences & office supplies) \$596.12
2. United States Postal Service (annual Post Office Box fee): \$134.00

ADDITIONAL NOTES

1. Our meeting schedule for 2022 has been finalized and the BACB meeting dates (all Wednesdays) are as follows:
January 19
February 16
March 16
April 20

May 18
June 15
July 20
August 17
September 21
October 19
November 16
December 21

2. The 2022 dates for our Cable Action Committee meetings (all Thursdays) are as follows:

January 6
February 3
March 3
April 7
May 5
June 2
July 7
August 4
September 1
October 6
November 3
December 1



Bloomfield Community Television

Memorandum

Bloomfield Township

To: BACB

From: Steve Rota

Subject: Report September 16, 2021, through October 20, 2021

Date: October 13, 2021

Cc: Greg Black; Cathy White; Elaine McLain, Heather Mydloski

BAMA Programs

During this time period we've completed all regularly scheduled municipal meetings, which include: the BACB meeting, Baldwin Public Library Board and Trust meeting, The Village of Bingham Farms meeting, The Village of Beverly Hills Council meeting, The Village of Franklin Council, Zoning Board of Appeals, Historic District Commission and Planning Commission meetings, The City of Birmingham's, Commission, Planning Board, Parks and Rec Board, Advisory Parking Committee, Zoning Board of Appeals, Historic Board and Design Review Board Meetings, Special Workshop and the Joint meeting.

BAPA Programs

From BACB area individual producers and organizations, we've taped 24 programs

- ❖ *Two About You* hosted by Ellen Rogers.
- ❖ *Six Eye on Oakland* hosted by Chuck Moss.
- ❖ *Four Gracefully Greying* hosted by Henry Gornbein.
- ❖ *Six Michigan Planning Today* hosted by Bob Gibbs.
- ❖ Birmingham Republican Women's Club *Birmingham City Commission Candidates Forum*.
- ❖ Birmingham Bloomfield Community Coalition *Mock College App Lecture*.
- ❖ Birmingham Bloomfield Art Center *Annual Cultural Arts Awards*.
- ❖ *Birmingham Concert Band*.
- ❖ BACB Sports *Football*.
- ❖ BACB Sports *Boys Soccer*.

PRODUCER WORKSHOP

We are offering a one on one session for those who are interested in producing their own show and to those who want experience behind the scenes. Please call 248-433-7790 and we can schedule a date and time with you.

MICMA TOUR AT BCTV

I'll have Elaine explain.

EQUIPMENT

In your packet

Accsoon CineEye 2S Pro Wireless Video Transmitter & Receiver



[GVM NP-F750 4400mAh Batteries with Travel Chargers \(Set of 2\)](#)



FotodioX Power Adapter Cable - D-Tap Male to 2.1m



Canon XF705 4K 1" Sensor XF-HEVC H.265 Pro Camcorder



SWIT S-8845 7.2V, 47Wh Battery with DC Output (Canon BP-945/970G)



8x

SanDisk 128GB Extreme PRO UHS-I SDXC Memory Card



PortaBrace Semirigid Cargo-Style Camera Case (Blue)



Cartoni Focus 8 Fluid Head & Two-Stage Tripod SDS System (Carbon Fiber)



Sony LMD-A220 22" LCD Production Monitor



FeelWorld 7" 4K Ultra-Bright Monitor with Loop-Through HDMI and 3G-SDI



Watson NP-F770 Lithium-Ion Battery Pack (7.4V, 4400mAh)



Pearstone 11" Articulating Arm



Teradek CineCoil 3G/HD/SD-SDI Cable (10")



Watson Pro 12V 2A Power Supply (2.1mm)



[Axler Portable Medium Duty Shooting Riser \(4 x 4'\)](#)



[GoPro HERO7 Black Bundle](#)



[Impact Filled Saddle Sandbag \(25 lb, Black\)](#)



Sennheiser EW 112P G4 Camera-Mount Wireless Omni Lavalier Microphone System (G: ...



Pelican 1200 Case with Foam (Black)



Litepanels Astra 3X Traveler Bi-Color Trio 3-Light Kit with Gold Mount Battery Brackets



Anton Bauer Titon Micro 45 Gold Mount Lithium-Ion Battery



Anton Bauer Titon Micro 90 Gold Mount Lithium-Ion Battery



Anton Bauer LP4 Quad Battery Charger (Gold Mount)

