

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – March 16, 2022

Gugni called the meeting to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: Eick, Abraham, Whittington, Shand, Cleary – Birmingham  
Gugni, Henry– Beverly Hills  
Mydloski - Franklin  
Absent: Kamoo, Tootell, Fenberg  
Also Present: Gojcai – Attorney for Cable Board  
Rota – Bloomfield Community Television  
White – BACB Executive Director

Gugni welcomed the new Cable Board member, Robert Whittington, representing Birmingham.

**APPROVE MINUTES OF CABLE BOARD MEETING HELD February 16, 2022**

Motion by Eick seconded by Henry to approve the minutes of the Cable Board meeting on February 16, 2022, as presented.

Motion passed unanimously.

**PUBLIC COMMENTS**

None

**APPROVAL OF PAYMENT OF ADMINISTRATIVE GRANTS**

White began by reminding Board members that its policy is to return 95% of unspent Franchise fees to the communities every year. She referred to and detailed the document prepared by Fenberg, BACB Treasurer, “Review of Franchise fees and Board Expenditures, Calculation of administrative grants. (YE 6/30/2021)”. She listed the amounts to be distributed to the individual community which totaled \$299,962.

Motion by Mydloski, seconded by Cleary and Eick to approve the amounts of the allocation of Administrative grants, as presented.

**Roll Call Vote**

Eick Aye  
Abraham Aye  
Mydloski Aye  
Henry Aye  
Shand Aye  
Cleary Aye  
Whittington Aye  
Gugni Aye

Motion Passed. (8-0).

### **COMMITTEE REPORTS**

#### **Cable Action Committee**

Abraham noted that at the short meeting following last month's Cable Board meeting everyone was apprised that there would be a new section on the Cable Board website. This section would be for documents related to the running of the Board, the New Members' Manual and any documents which the members might need to access. There would be a short CAC meeting following this meeting.

Gugni noted that in the future it is hoped that the CAC and PEG committees could hold their meetings immediately following the monthly Cable Board meeting.

#### **PEG Committee**

Mydloski stated there had not been a meeting last month but would have one following this Board meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

White referred to her monthly report dated March 9, 2022. There were three (3) complaints since her last report. One (1) complaint came from a Birmingham condominium association regarding an issue with WOW and Comcast not properly attaching wires in the agreed upon manner. WOW has addressed this issue; however, Comcast has not. This complaint is pending. The second (2<sup>nd</sup>) complaint came from a Beverly Hills resident and involved low hanging wires on his property which belong to either Comcast or AT&T. This complaint has been sent to the escalation teams and is pending. The third (3<sup>rd</sup>) complaint is from a Beverly Hills resident regarding a spool of wire which had been left on his property after Comcast had done its work in his neighbor's yard. This resident is not a Comcast subscriber. The neighbor contacted and requested that Comcast remove the spool. This complaint is closed.

### **FINANCIAL**

The account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts and BACB financial reports for February 2022 were sent to the all Board members.

### **CHECK DISBURSEMENT**

White wrote two (2) checks since the last meeting: one was for a Visa bill for phone and various Memberships and the second one was to re-issue the Municipal Support Services Grant to the Franklin-Bingham Fire Department. There had been an issue with our checks which say two signatures are required; however, two are needed only if over a certain amount. This grant was under that amount.

Gugni inquired if White had received anything from the bank regarding the changes of authorized names and signatures on checks, as well as the addition of a third (3<sup>rd</sup>) name and signature. White had not and will contact the bank.

### **ADDITIONAL NOTES**

White reported on information she had received from Kyle Mazurek, Comcast representative to

BACB, about Comcast's Affordable Connectivity Program (ACP) and its Internet Essentials program which provides free internet for those who qualify for ACP. This information was attached to her report to the Board. Abraham wondered if WOW and/or AT&T had similar programs. White will contact those two (2) providers about their participation in the Affordable Connectivity Program.

**PROVIDER RELATED TOPICS**

**a. Comcast**

There was no representative present.

**b. AT&T/Uverse/Direct TV**

There was no representative present and no new information received.

**c. WOW**

There was no representative present and no new information received.

White did not have any more information than what had already been discussed.

**BAPA/BAMA REPORT**

Rota referred to his memo to BACB, Report February 17, 2022 through March 16, 2022, dated March 10, 2022. In his written report which was included in the packet he listed all **BAMA** regularly scheduled municipal meetings.

For the **BAPA** Programs, 12 programs by producers and organizations were taped. They included studio shows and those on location, some of which he listed: Birmingham Musicale and the Birmingham Bloomfield Chamber Real Estate Forecast Lecture. The rest were in studio or through Zoom.

**PRODUCER AND VOLUNTEER WORKSHOP**

Rota reminded everyone that anyone interested in producing his or her own show or volunteering behind the scenes should call the office to schedule a date and time for a one-on-one appointment, 248-433-7790.

Rota reported that the Spring Sports Schedule has been released and includes 10 sports events: Girls Soccer, Boys Baseball (doubleheader at Groves and a single game at Seaholm), Boys Lacrosse, Girls Lacrosse, Softball doubleheader and Boys Water Polo. With the exception of Lacrosse which is a unified team, all other games are Groves vs. Seaholm.

Regarding the equipment which the Board had approved, the majority of the ordered equipment has arrived, minus the 2 monitors. B&H Photo Video – Electronics and Camera Store will ship them as soon as they arrive.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

Gugni commented that Eick, Personnel Chair, will be sending out the yearly evaluation form for the Executive Director to the Board members. Please return them in a timely manner. They are very important.

**PUBLIC COMMENTS**

There were none.

**BOARD COMMENTS**

Gugni reminded the Board members that the next meeting will be Wednesday, May 18, 2022.

There being no further business, the meeting was adjourned at 8:05 AM.